

**South Carolina Board of Examiners for the Licensure of
Professional Counselors, Marriage and Family Therapists,
Addiction Counselors and Psycho-Educational Specialists
Tuesday, October 10, 2023 – 10:00 a.m.
Via Video/Teleconference**

Meeting Number (access code): 2630 054 3366

Meeting Password: Rkc5TQQx5c5

Join by Phone: 877 309-3457 or 1 404 397-1516 USA Toll Free

Members of the public who wish to attend may join the meeting via video Webex at the following link and enter your meeting number: 26300543366@scdllr.webex.com

AGENDA

1. Meeting Called to Order – Dr. Jennifer Jordan, Chairperson

Public Notice of this meeting was properly posted at the office of the South Carolina Board of Examiners for the Licensure of Professional Counselors, Marriage and Family Therapists, Addiction Counselors and Psycho-Educational Specialists, Synergy Business Park, Kingstree Building, 110 Centerview Drive in Columbia, SC was posted on the Board website and provided to any requesting persons, organizations, or news media in compliance with Section 30-4-80 of the 1976 South Carolina Code, as amended, relating to the Freedom of Information Act. A quorum is noted as *present/not present*. All votes referenced herein were unanimous unless otherwise indicated.

The meeting will be held via teleconference. Members of the public who wish to attend may do so by telephone. The telephone number and access code are provided on the posted agenda.

2. Approval of the Agenda

3. Approval/Disapproval of Absent Members

4. Approval of Minutes – July 11, 2023

5. Chairperson Remarks and Introduction of New Board Member Dr. Sandra C. Manning – Dr. Jennifer Jordan

6. Administrative Reports

- a** Office of Investigations and Enforcement (OIE) Report – Ervin Bond
- b** Investigative Review Conference (IRC) Report – Ervin Bond
- c** Office of Disciplinary Counsel (ODC) Report – Sherrie Butterbaugh
- d** Administrator’s Reports/Remarks – Pam Dunkin
 - Introduction of the Health and Wellness Boards Program Director – Theresa Brown
 - Finance Report

7. Application Hearings

- a.** Erich Montfort

8. Disciplinary Hearing - None

9. New Business

- a. Review List of New Licensees: 6/26/23 – 9/28/23
- b. Number of Active Credentials as of 9/28/23
- c. Number of Continuing Education Providers Approved: 6/26/23 – 9/28/23
- d. Ratification of New Licenses and Continuing Education Sponsors Vote: 6/26/23 – 9/28/23
- e. Application Review Committee: Applications Reviewed: 6/26/23 – 9/28/23
- f. Board Member Reports – Conference or Meetings Attended
 - The National Board for Certified Counselors (NBCC) – 2023 Counseling Regulatory Boards Annual Summit (CRBS) Meeting: July 26-29, 2023 in Nashville, Tennessee – Dr. Jennifer Jordan
 - The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) 37th Annual Meeting of State Delegates 2023: September 26-27, 2023 in Salt Lake City, Utah and CLEAR’s 2023 Annual Educational Conference September 27-30, 2023 in Salt Lake City, Utah – Nikita Harrison
- g. Upcoming Travel Meetings – Discussion, Vote and Attendees
 - American Association of State Counseling Boards (AASCB) 2024 Conference: January 7-9, 2024, Tucson, Arizona
 - American Association for Marriage and Family Therapy (AAMFT) 2024 Leadership Symposium: March 13-16, 2024, Phoenix, Arizona
 - American Counseling Association (ACA) Conference and Expo 2024: April 11-13, 2024, New Orleans, Louisiana
 - South Carolina Clinical Mental Health Counselor Association (SCCMHCA) 2024 Annual Conference: Dates and Location to Be Determined
 - The National Board for Certified Counselors (NBCC) – 2023 Counseling Regulatory Boards Annual Summit (CRBS) Meeting: June 26-29, 2024, San Juan, Puerto Rico
 - The Association of Marriage and Family Therapy Regulatory Boards (AMFTRB) 38th Annual Meeting of State Delegates 2024: Dates and Location to Be Determined
 - National Association for Alcoholism and Drug Abuse Counselors (NAADAC) 2024 Annual Conference: October 18-23, 2024, Washington, DC
 - 2024 American Association for Marriage and Family Therapy (AAMFT) Annual Conference: November 2-5, 2024, Orlando, Florida (Tentative Dates)
- h. Discussion and Vote: 2024 Board Meeting Dates
 - February 20, 2024
 - April 9, 2024
 - July 9, 2024
 - October 8, 2024
- i. CE Audit and CE Broker Report – Pam Dunkin

10. Old Business

- a. Update on the Counselors Board Website – Pam Dunkin
- b. Review and Vote on Reciprocity Agreement with North Carolina – Mary League
- c. Discussion on Reciprocity Agreements with Kentucky and Tennessee – Dr. Jennifer Jordan

11. Lunch (Time of Lunch will be at the discretion of the Board Chair)

12. Executive Session, *If needed*

13. Public Comments

14. Adjournment